

# Call to Caucus for Fairfax County Democratic Committee Reorganization for the 2022-2023 Biennium

*Electronic district caucuses to elect FCDC members for a two-year term and who can participate in the January 11, 2022 reorganization*

1. **Call.** Pursuant to Articles 8.1 through 8.6 of the Democratic Party Plan of Virginia (DPVA) Party Plan, Articles I, II, and III of the Fairfax County Democratic Committee (FCDC, or “the Committee”) Bylaws, and the FCDC Resolution for Reorganization for the 2022-2023 Biennium, FCDC hereby calls an electronic unassembled caucus for each of its nine supervisor districts for the sole purpose of electing members to the Committee for its 2022-2023 biennial reorganization. The caucus shall elect members from their respective District for a maximum reorganization allocation of 1170 County Committee Voting Members (up to 130 Voting Members per Supervisor District). Ex-Officio, Lifetime, and Emeritus members will be additive to the districts’ elected allocation.

2. **Caucus Rules, Forms, and Information.** Caucus rules shall be posted, along with other pertinent forms and information about the nominating process, at the Committee website ([www.fairfaxdemocrats.org](http://www.fairfaxdemocrats.org)). Any changes to the Caucus rules will be updated on these sites.

3. **Participation Requirements.** Each participant in the Caucus must be a qualified voter in within 2022 boundaries of each magisterial district at the time of their participation willing to sign a caucus participation form. This form includes a pledge stating that the person is a Democrat, does not intend to support any candidate who is opposed to a Democratic nominee in the ensuing general election, believes in the principles of the Democratic Party, and is a registered voter in such precinct or county.

4. **Voting and Accommodation.** Participants in the Caucus may vote using secure electronic ballot over the internet. Qualified participants must request their ballot by completing a caucus participation form online by visiting: [fairfaxdemocrats.org/caucus](http://fairfaxdemocrats.org/caucus) after 10 am Thursday, December 9, 2021, and **prior to noon on Saturday, December 11, 2021**. Those do not have internet access or require other accommodations may participate by calling 703-573-6811.

**For a ballot to be counted, it must be received no later than 1 pm on Saturday, December 11, 2021.**

## 5. **Candidate Requirements and Filing.**

- a) **Requirements:** Candidates for voting membership shall be at least 13 years of age at the time of filing and reside within Fairfax County. Once elected, members have requisite duties, responsibilities, and commitment, including, but not limited to attending County Committee meetings, and a proscription against publicly supporting, endorsing, or assisting any candidate opposed to a Democratic nominee.
- b) **Filing:** Applications (paper or electronic) for persons wishing to be elected for County Committee membership shall file by 5:00 pm, December 1, 2021 at FCDC HQ (8500 Executive Park Ave., Suite 402, Fairfax, VA 22031) with the Chair of the District Committee of the District in which they reside or his/her designee, or by submitting the form online at [www.fairfaxdemocrats.org/join](http://www.fairfaxdemocrats.org/join). Persons whose completed applications are not received by this deadline are not eligible to participate as members during the district or county-wide reorganization meetings.

- c) **Voluntary filing Fee:** There shall be a voluntary filing fee of seventy-five dollars (\$75.00) for each person filing to the “Fairfax County Democratic Committee Federal Account.” If you are unable to pay this fee, you must request and complete a waiver for payment from the current District Chair prior to the application deadline.

**6. District and County Reorganization Meetings.**

- a) **Districts:** Meetings to elect District committee officers and approve Associate Members will be held virtually at scheduled meetings after the close of the caucus from Saturday, December 11 to Saturday, December 18, 2021, and listed in Table A below.
- b) **County:** An assembly of all elected voting members and any additive ex-officio voting members comprising the Fairfax County Democratic Committee shall be held fully virtually at 7:30 pm on Tuesday, January 11th, 2022, to elect officers of the County Committee and to conduct business as needed, and shall be governed by the Rules and Procedures in Appendix B.

7. **Notice Requirements.** The Fairfax County Democratic Committee shall cause to be published the time, date, and location of the Caucuses at least 7 days prior to the Caucuses. A copy of this call shall: (a) be published on the Fairfax County Democratic Committee official website: [fairfaxdemocrats.org](http://fairfaxdemocrats.org), (b) sent to the DPVA, and (c) sent by Press Release to the Fairfax County Democratic Committee’s media list.

8. **Conduct of the Caucus.** The caucus will be governed by the 2022-2023 Reorganization Caucus Rules and Procedures in Appendix A.

9. **Opposition to Candidates.** If twenty-five or more registered voters also seeking voting membership in the County Committee during reorganization register opposition to the election of a candidate for County Committee membership, the election of that candidate will be a question at that district’s reorganization caucus and that candidate must receive a majority vote at the district’s caucus to be elected.

10. **Cancellation of the Caucus.** If the number of candidates for election to the district committee plus the number of precincts without a resident applicant is fewer than the allocation for the district (130) and if there is no declared opposition to a candidate for membership, the caucus will be cancelled, and all duly filed candidates will be declared elected.

11. **Affirmative Action.** It shall be the duty of each local precinct Democratic chair and the members of each local Democratic Committee to take all feasible steps to encourage broad participation in the reorganization process. Discrimination on the basis of race, sex, gender identity, age, color, national origin, religion, ethnic identity, or economic status in the delegate selection process is prohibited. The Fairfax County Democratic Committee shall make every effort to ensure that the Fairfax County delegation is fair and diverse.

Adopted: November 15, 2021  
(date)

Signed:   
(Signature of County Chair)

**Table A. District Committee Reorganization Meeting Times and Contacts**

<b>District</b>	<b>Time, Date, &amp; Location of Reorg. Meeting</b>	<b>District Chair <i>or</i> Designee</b>	<b>Email Address</b>
Braddock	Wed. 12/15/2021 7:30 pm - <i>Hybrid</i> Zoom or Burke Center Library (5935 Freds Oak Rd, Burke, VA 22015)	Aaron Yohai	braddock@fairfaxdemocrats.org
Hunter Mill	Wed. 12/15/2021 7:30 pm - Zoom	Richard Chew	huntermill@fairfaxdemocrats.org
Dranesville	Thu. 12/16/2021 7:30 pm - Zoom	Jimmy Bierman	dranesville@fairfaxdemocrats.org
Lee	<del>Sat. 12/18/2021 2:00 pm</del> Thu. 12/16/2021 7:30 pm - Zoom	Kelly Hebron	lee@fairfaxdemocrats.org
Mason	Tue. 12/14/2021 7:30 pm - Zoom	Rachel Rifkind	mason@fairfaxdemocrats.org
Mt. Vernon	Tue. 12/14/2021 7:00 pm - <i>Hybrid</i> Zoom or Sherwood Regional Library (2501 Sherwood Hall Ln, Alexandria, VA 22306)	Maritza Zermeño	mtvernon@fairfaxdemocrats.org
Providence	Thu. 12/16/2021 7:00 pm - Zoom	Saddam Salim and Andy Pavord	providence@fairfaxdemocrats.org
Springfield	Wed. 12/15/2021 7:00 pm - Zoom	Jennifer Lowe Davis	springfield@fairfaxdemocrats.org
Sully	Tue. 12/14/2021 7:30 pm - Zoom	Bob Beury	sully@fairfaxdemocrats.org

**Links for all FCDC and District Zoom meetings will be available at least seven days before each meeting: [fairfaxdemocrats.org/calendar](https://fairfaxdemocrats.org/calendar)**

**APPENDIX A, FCDC District Caucus Rules and Procedures**

**APPENDIX B, FCDC Reorganization Meeting Rules and Procedures**

# 2022-2023 FCDC Reorganization Caucus Rules and Procedures

## Authority, Rules, Guidance

- DPVA Party Plan (last rev. 9/8/2018)
- FCDC Bylaws as amended July 27, 2021
- FCDC Resolution for Reorganization for the 2022-2023 Biennium (September 28, 2021)

## Rules for 2022-2023 FCDC District Reorganization Caucuses

1. FCDC will operate the electronic caucuses for all Districts where the caucuses are not cancelled.
2. Every person who participates must complete a caucus participation form online at **[fairfaxdemocrats.org/caucus](https://fairfaxdemocrats.org/caucus)** or call the FCDC Office at 703-573-6811.
  - a) To be eligible to vote in the caucus, the participant, through a caucus participation form or verbally, must certify that they are a registered voter in Fairfax County, a Democrat, and that they do not intent to support any candidate opposed to the Democratic nominees in the subsequent election.
  - b) The form will collect the name, address, year of birth, and phone number of participants. The system will also require an email address for participants requesting an electronic ballot.
  - c) The form will be made available at 10 am on Thursday, December 9, 2021.
  - d) Voters must submit the caucus participation form to request a ballot no later than noon on Saturday, December 11, 2021.
  - e) Those who are unable to complete the form online who need additional accommodation to participate should contact FCDC at 703-573-6811 for assistance during the same timeframe.
  - f) Voters will receive a link to their electronic ballot to an email address of their choice.
3. All persons must provide a unique code and their date of birth to access their ballot.
  - a) Voters may choose to receive a phone call or text message with this unique code when requesting their ballot.
  - b) Voters requesting accommodation may provide their date of birth over the phone to meet this requirement.
4. All participants must be a verified registered voter within the district according to NGPVAN VoteBuilder. If a participant's registration cannot be confirmed, the voter must submit a signed affirmation of identity for their ballot to be counted.
5. All ballots must be cast by clicking the submit button on their completed ballot form no later than 1 pm on Saturday, December 11, 2021, to be counted.
6. The County Chair of the Fairfax County Democratic Committee, or their designee, shall act as the permanent Chair of the Caucus and may appoint committees, staff, and other members to assist with the operation of the electronic caucus.

7. The caucus shall be conducted in accordance with the Virginia Democratic Party Plan, the Fairfax County Democratic Committee Bylaws, and the Call to Caucus.
8. In elections for membership where there is no registered opposition and the choices are not contested, the filed candidates shall be declared elected.
9. If more than 130 candidates are seeking membership to the district:
  - a) Voters shall be presented a ballot of all candidates for election to that district in alphabetical order by last name and then first name and listed with the name of their precinct.
  - b) Candidates who are the only applicant filed within their precinct shall be deemed elected if there is no registered opposition.
  - c) The maximum number of selections by a voter shall be 130 minus the number of candidates already deemed elected. Voters shall be instructed and will not be permitted to exceed this number of selections.
  - d) The candidate for membership in each precinct who receives the most votes will be considered elected as a voting member; if there is a tie among candidates, this person will be selected by lot from those tied.
  - e) The candidates receiving the most votes among remaining candidates across the district shall be elected as voting members until the 130 voting member positions are filled.
  - f) Unresolved tie votes will be decided by the drawing of lots by the permanent chair.
10. If opposition is registered against a candidate for voting membership in a district:
  - a) Voters in the caucus shall be presented the question:  
"Shall (*Candidate Name*) be permitted to join the Fairfax County Democratic Committee?" and be presented options "Yes" and "No"
  - b) Voters will not be required to answer the question and may leave it blank to abstain.
  - c) If the majority of voters responding to the question (i.e., 50% + 1) vote in the affirmative, the candidate may be permitted to become a voting member of FCDC if otherwise elected.

# **Rules and Procedures**

## **FCDC County Reorganization Meeting**

### ***for 2022-2023***

1. Election of FCDC Chair and Officers for contested offices shall be conducted in the following order; however, uncontested offices may be elected by acclamation prior to contested offices.
  - a) FCDC Chair; Vice Chair South; Vice Chair Central; Vice Chair North; Vice Chair for Precinct Operations; Vice Chair for Technology; Vice Chair for Voter Registration & Education; Vice Chair for Finance; Vice Chair for Outreach; Corresponding Secretary; Recording Secretary; Treasurer; Assistant Treasurer
2. Speeches by the contested candidates for County Chair and Officers (and their supporters) shall be bound by the procedures adopted. For County Chair and supporters, combined speaking time shall be limited to five minutes per candidate. For Officers, combined speaking time shall be limited to three minutes per candidate.
3. Speeches by candidates for uncontested offices shall be limited to two minutes per candidate.
4. The vote counts will be conducted by Zoom poll.
1. Election shall be determined by highest vote (no successive ballots) by ballot. In the event of a tie, the outcome will be determined by the flip of a coin by the Permanent Meeting Secretary.
2. The Permanent Chair shall ask for action on the Bylaws. Amendments presented with required notice may be considered prior to adoption. The Committee may or may not choose to postpone adoption of Bylaws until a later general meeting.
3. The new County Chair will preside over the remainder of the Reorganization Meeting after their election.
4. Recommendations from Supervisor District Committees for membership of people filing after December 1, 2021, 5:00 pm.
5. Other Business – resolutions, announcements
6. Adjournment, until first regular meeting of the Committee later in January

**Rules and Procedures**  
**FCDC County Reorganization Meeting**  
**for 2022-2023**

**Authority, Rules, Guidance**

- DPVA Party Plan (last rev. 12/2/2020)
- FCDC Bylaws as amended July 27, 2021

**Temporary Rules for 2022-2023 FCDC Reorganization Meeting**

1. The meeting shall be conducted via Zoom.
2. Only voting members filed prior to the December 1, 2021, 5:00 pm deadline and who were elected in their respective Supervisor District Caucuses plus any voting ex-officio members of the Committee shall be permitted to join the Zoom meeting.
3. The meeting will be called to order by the current County Chair or their designee.
4. A Temporary Chair shall be appointed by the current County Chair, with the consent of the Committee, to preside over the meeting until the new County Chair is elected.
5. The current County Chair shall appoint a Permanent Meeting Secretary to keep a record of the entire meeting, and a Permanent Meeting Parliamentarian to serve in that role for the entire meeting.
6. The Temporary Chair shall thereupon offer a report on the Temporary Rules. Upon a motion for adoption the Temporary Rules, which may be amended from the floor, are put to a majority vote, and adopted.
7. The Permanent Chair shall ask for nominations and seconds to such nominations from the floor. All candidates who submitted their statements of candidacy to elections@fairfaxdemocrats.org by the January 7, 2022, 5:00pm deadline, shall be considered nominated and no nomination shall be necessary for those candidates.
8. Nominations from the floor shall be limited to one minute per candidate.
9. All votes, including for contested candidates, shall be conducted by Zoom poll.
10. Election of FCDC Chair and Officers for contested offices shall be conducted in the following order; however, uncontested offices may be elected by acclamation prior to contested offices.
  - FCDC County Chair; Vice Chair South; Vice Chair Central; Vice Chair North; Vice Chair for Precinct Operations; Vice Chair for Technology; Vice Chair for Voter Registration & Education; Vice Chair for Finance; Vice Chair for Outreach; Corresponding Secretary; Recording Secretary; Treasurer; Assistant Treasurer

**Rules and Procedures**  
**FCDC County Reorganization Meeting**  
**for 2022-2023**

11. Speeches by the contested candidates for County Chair and Officers (and their supporters) shall be bound by the procedures adopted. For County Chair and supporters, combined speaking time shall be limited to five minutes per candidate. For other officers, combined speaking time shall be limited to three minutes per candidate.
12. Speeches by candidates for uncontested offices shall be limited to two minutes per candidate.
13. When the speeches by contested candidates for a contested office have concluded, a Zoom poll will be launched and will allow at least 90 seconds for attendees to vote prior to being closed. The results shall immediately be shared after closing.
14. Election shall be determined by highest vote. In the event of a tie, the outcome will be determined by the flip of a coin by the Permanent Meeting Secretary.
15. The new County Chair will preside over the remainder of the Reorganization Meeting after election, including subsequent officer elections.
16. Action on Proposed Bylaws Amendments. Amendments may not be amended from the floor. The Committee may or may not choose to postpone adoption of Bylaws until a later general meeting.
17. Recommendations from Supervisor District Committees for membership of people filing after December 1, 2021, 5:00 pm
18. Action on the Resolution on the Authority and Responsibility of the Elected Officers and Standing Committees. The Committee may or may not choose to postpone a vote on this resolution until a later meeting.
19. Other Business - typically none, other than announcements
20. Adjournment, until first regular meeting of the Committee later in January