



ABE AND LILYAN SPERO FUND AWARDS

Introduction

This announcement is to solicit applications for the Fairfax County Democratic Committee's Abe and Lilyan Spero Fund Awards. The Fund was established through a generous bequest by Lilyan Spero and has been supported with contributions by other loyal Democrats.

Spero Fund Awards will be used to defray all or a portion of the costs of a project or activity that proposes to increase, expand, improve, and/or support the registration and/or voter participation of young Fairfax County Democratic voters.

The Spero Fund will expend a maximum of \$5,000 per FCDC Fiscal Year. The FCDC Fiscal Year runs from April 1 through March 31.

Eligible Applicants

Both individuals and organizations are eligible to apply for Spero Fund Awards. Organizations must be based in Fairfax County or on the Fairfax Campus of George Mason University. Individual applicants must live or work in Fairfax County (paid or unpaid employment). FCDC committees are not eligible for Spero Fund Awards. Two or more organizations or individuals may submit a collaborative proposal.

How to Apply

The application includes instructions. Applications may be submitted at any time. There is no deadline. Applications may be submitted by email to Spero@fairfaxdemocrats.org or by mail or delivered in person to:

Abe & Lilyan Spero Fund Chair
Fairfax County Democratic Committee
8500 Executive Park Avenue, Suite 402
Fairfax, VA 22031

Award Amounts

The maximum amount of any grant will be \$2,000.

Report on Completion of Project or Activities

Upon completion of the project or activity for which a Spero Fund award has been made, each applicant will be asked to provide a brief summary report to the Spero Fund Committee. The report should provide a description of the outcomes of the project and a summary of expenditures on the project.

How Projects/Activities Are Selected for Awards

A Selection Advisory Committee (SAC), comprised of 3 members of the Spero Fund Committee will be appointed by the Chair of the Spero Fund Committee to recommend proposals for awards. The SAC will review and rate all applications according to established evaluation criteria.

The SAC will present its recommendation(s) to the Spero Fund Committee, which will have final approval of all awards. Applicants will be notified by the Spero Fund Chair about award decision(s) immediately following the Spero Fund Committee's actions.

Evaluation Criteria

Applications for Spero Fund Awards will be evaluated according to the following criteria:

- Demonstration of Need for Project, Activity, or Activities
- Outcomes
- Approach
- Individual's or Organization's Capacity

Questions: Please contact the Spero Fund Chair, spero@fairfaxdemocrats.org.

Abe and Lilyan Spero Fund Awards Application Instructions

Application Format

Applicants must include the following in their submissions:

- Cover Sheet – Use Cover form provided by Spero Fund Committee
- Narrative Section – Provide a short narrative addressing the following
 - Demonstration of Need for the Project, Activity, or Activities¹
 - Outcomes²
 - Approach³
 - Applicant's Capacity⁴
 - Budget and Budget Justification⁵
- Attachments – Provide as relevant
 - Organization's Mission Statement & Strategic Plan
 - Individual's Resume
 - Letters of Recommendation (optional)

Application Submission

Applications may be submitted by email to Spero@fairfaxdemocrats.org or by mail or delivered in person to:

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¹ For example, provide information about the neighborhoods, populations, geographic areas, and/or targeted groups where increased voter registration and/or increased voter participation of young Democrats is needed and explain how the identified need is not being adequately met.

² For example, describe how the project or activity will increase, improve, and/or support the registration and/or voter participation of young Democrats. Provide information demonstrating that the outcomes are realistic and achievable. Describe how the outcomes will be objectively measured and documented.

³ For example, describe the strategies that will be used to achieve the goals/objectives of the project and how the strategies will be organized, implemented and completed. Provide a project/ activity timeline that indicates major tasks and assigned responsibility for each. If appropriate, describe how the applicant will use other community and Democratic Party resources to achieve the goals and objectives of the project.

⁴ For example, describe the roles and responsibilities of all those who will be responsible for implementing the project/activity and, if appropriate, how the proposed project will be supported by the organization. Provide a brief overview of other projects/activities that the organization or individual has successfully initiated and/or implemented. Describe any leveraged resources for cash and non-cash budget expenditures.

⁵ Explain how the moneys from the Spero award will be used on the project.

**ABE AND LILYAN SPERO FUND AWARDS APPLICATION
COVER SHEET**

*Organization or Individual Name:	
If the applicant is an organization: Contact Person:	
Address:	
City, State, Zip:	
Telephone:	E-Mail:
Date of Submission on the Application:	
Period of time for the proposed project or activity:	
Funding Request: \$ _____	

*Applications may be submitted in collaboration with other organizations or individuals. Be sure to provide the names of all collaborators.

August 3, 2018